







Access, Retention & Completion Committee Meeting Agenda & Minutes

Date: October 14, 2019 / 10:30 – 12:00 pm / **Location:** CC 126 / **Chair:** Jennifer Anderson / **Recorder:** Michell Gipson

Members: ASG Admin, Chris Sweet, Christina Bruck, Dustin Bare, Jaime Clarke, Jennifer Anderson, Jim Martineau, John Ginsburg, John Phelps, Josh Aman, Karen Ash, Lisa Reynolds, Lori Hall, Max Wedding, Ryan Stewart, Ariane Rakich, Joan Jagodnik, Michell Gipson, Shalee Hodgson, Adam Wickert, Lauren McMillin, Christopher Zimmerly-Beck, and Beth Wicklund

Present: **Absent:** **Guests:**

Topic/Item	Presenter	Discussion	Action/Decision
Committee Business – 60 minutes			
Review and approve previous meeting minutes	All (5 Minutes)		 6-11-19 ARC Meeting Minutes final.1.pdf
Live Chat Demo	Chris Sweet and Josh Aman (15 Minutes)	•	
SEM Plan & Title III Grant	Tara Sprehe (30 Minutes)	•	
DOE Audit and Policy Changes	Karen Ash (10 Minutes)	<ul style="list-style-type: none"> • Required administrative withdraw policy • Changing our deadline by which you can drop with no grade 	

Steering & Policy Subcommittee Updates – 15 Minutes			
<p>Policy Updates</p>	<p>Jennifer Anderson</p>	<ul style="list-style-type: none"> • President’s Council reviewed and approved ARC 405 Financial Aid Disbursement Policy on July 12, 2019. Final ARC review and approval of the Financial Aid Disbursement Policy – ARC 405 • First review of ARC 406 and 406 P Funding for VA Educational Recipients 	 <p>ARC 406 and 406P Funding for VA Educa</p>  <p>ARC 405 Financial Aid Disbursement Policy F</p>
Upcoming Trainings/Events/Activities & Announcements			
<p>Revised Services</p>		<ul style="list-style-type: none"> • Counseling is offering drop in appointments for students experiencing a crisis M-F between 2-3. • Worksource advising (career coaching, job search training, and connections to Worsource services) are available every Wednesday on the Harmony campus from 1:30 -6:00 • AmeriCorps Navigator, Christopher Zimmerly-Beck, is joining us this year to work with newly admitted first-generation students through the onboarding steps. 	
<p>Upcoming Trainings/Events/Activities</p>	<p>All</p>	<ul style="list-style-type: none"> • Safe Zone training – October 11th, Oregon City Campus, 1-5 pm in M253 • Stand Down Day – supporting the homeless US Military Veterans in Clackamas County – October 12th, Oregon City Campus 9:00 – 2:00 • STEM Talk: Intel Technologist Career Panel – Oregon City Campus 4:30 – 6:00 Gregory Forum • Career Fair – October 22nd (60 employers from all industries available) Oregon City Campus 10:00 – 1:00 in Gregory Forum • Athletic events – Soccer and Volleyball: https://www.clackamas.edu/campus-life/athletics/inside-athletics/athletics-calendar • National Coming Out Day Panel – October 10th - Oregon City Campus, CC 127 12:00 – 1:00 • Language Exchange - October 8th, 22nd, November 5th and 19th - Oregon City Campus, CC 145 12:00 – 1:00 • National Hispanic Heritage Month Reception – October 14th – Oregon City Campus, Community Center Mall – 12:00 – 1:00 	 <p>Language Exchange_Fall 2019.pc</p>  <p>Hispanic Heritage Month.pdf</p>  <p>20190906_National Coming Out Day Pos</p>
Future Agenda Items			
<p>Future Agenda Items</p>		<ul style="list-style-type: none"> • Review GP initiatives/activities: <ul style="list-style-type: none"> ○ CAR ○ EFA’s ○ Pipeline 	

		<ul style="list-style-type: none"> • Enrollment update and short term strategies • Upcoming trainings/events/activities • SNAP • CRM 	
ARC Full Committee Meeting Dates			
Fall Term <ul style="list-style-type: none"> • Monday, October 14, 10:30 – 12:00 • Monday, November 18, 10:30 – 12:00 • Monday, December 16, 10:30 – 12:00 	Winter Term	Spring Term	
Subcommittee Meeting Dates			
Access and Recruitment: <ul style="list-style-type: none"> • Monday, July 29th, 1:30-3 • Wednesday, August 28th, 12-1 • Monday, September 23rd, 12-1:30 • Monday, October 28th, 11:30-1 • Monday, November 25th, 11:30-1 • Monday, December 16th, 11:30-1 • Monday, January 27th, 11:30-1 • Monday, February 24th, 11:30-1 • Monday, March 23rd, 11:30-1 • Monday, April 27th, 11:30-1 • Monday, May 18th, 11:30-1 • Monday, June 22nd, 11:30-1 	Retention and Completion	Financial Resources and Supports	Policy and Steering <ul style="list-style-type: none"> • Thursday, October 31, 2019 • Thursday, November 21, 2019